



## NATIONAL RIFLE ASSOCIATION OF NEW ZEALAND Inc.

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### **Minutes of a Council Meeting of the National Rifle Association of NZ – Held in the Petone Rifle Club Rooms – Sat and Sun 16 - 17 July 2011**

#### **Opening**

The meeting was declared open at 9.30am.

#### **Item 1 - Roll Call**

The following Officers and Councillors were present:

Chairman / President	D.Crow
Deputy President	M.Dodson
Deputy Chairman	R.Vine
Secretary and Treasurer	A.Doyle
Northern Councillor	B.Millard
Central Councillor	R.Gordon ( <b>not present</b> )
Wellington Councillor	R.Fincham
Southern Councillor	C.Kershaw
Councillor by Postal Ballot - 2010-11	J.Dunn ( <b>not present</b> )
Councillor by Postal Ballot - 2010-11	L.Meredith
Councillor by Postal Ballot - 2011- 12	J.Forrest
Councillor by Postal Ballot - 2011- 12	Di Collings

Darryl Crow formally welcomed two new Councillors to their first meeting; Diane Collings and Chris Kershaw. Both Councillors were presented with a Councillor Badge.

#### **Item 2 – Apologies**

Apologies were received for J.Dunn and R.Gordon.  
L.Meredith / M.Dodson - Carried

#### **Item 3 – Confirmation of Agenda**

The meeting was asked to confirm the Agenda.  
B.Millard / R.Fincham - Carried

#### **Item 4 – Confirmation of Minutes of the Previous Meeting**

The minutes of previous meeting held Saturday 8 January 2011 were taken as read and confirmed. D.Crow signed the file copy of the minutes.  
M.Dodson / L.Meredith – Carried

#### **Item 5 - Matters arising from the Previous Minutes**

Appointment of Technical Committee members outstanding from the last Council Meeting.  
D.Crow provided a verbal update to Council that he had spoken to the current convenor and to a

number of others in relation to their possible availability. Moved that the meeting moves into committee.

D.Crow / J.Forrest – Carried

Moved that the meeting moves out of committee.

D.Crow / M.Dodson - Carried

It was agreed that this item would be dealt with as part of the main agenda.

### **Item 6 – Confirmation of Email Decisions since Last meeting**

Under25 Rifle Team Funding Applications 17 Feb 11 - (Pelorus Trust & NZCT)

M.Dodson / D.Crow - Carried

Award of NRA Distinguished Service Medal 28 Feb 11 - Ernie Gilchrist Oamaru Rifle Club.

J.Forrest / M.Dodson - Carried

Confirmation of Range Accreditation Process, Appointments, Protocols and the Ten Recommendations of the Chief Range Certifier dated 17 Sept 10 – (Formally adopted by Council at the 4 Dec 2010 Meeting).

L.Meredith / B.Millard – Confirmed

NRANZ Submission on the Arms (Military Style Semi-automatic Firearms and Import Controls) Amendment Bill 16 Jun 11

A.Doyle / C.Crow - Carried

### **Item 7 – Correspondence**

A quick update provided by the Secretary re replies to date from Vice Patrons re confirming office - Army at this stage have yet to confirm. The Correspondence list was viewed by the meeting and was deemed satisfactory.

Moved that correspondence (7 Dec 10 to 12 Jul 11) Inward be received and Outward approved.

A.Doyle / B.Milard - Carried

### **Item 8 – Finance Reports and Approval of Payments since last Meeting**

The Treasurer spoke to the attached financial reports for the twelve months ending 30 Jun 2011. These reports are the preliminary end of year reports subject to the Auditor's inspection. The Treasurer gave a section by section explanation to council.

Areas of concern outlined were the National Championships and the correct recording of revenues received. It being now apparent that a revised process is required within the Championship office in particularly over the initial days where a steady flow of revenues are taken. A revised process that will provide supporting hard copy documentation for each and every financial transaction enabling the capture and accurate data input into the main financial programme as soon as is possible. These processes will need to in place for the coming Jan 2012 championship with provision of adequate testing and training for office staff. It is intended that the MYOB financial programme be removed from the meeting office with financial records being updated by the Treasurer based on the paper record. That daily financial reconciliation's be undertaken using the daily-accumulated hard copy financial figures.

Updating of software to occur daily during the championship or in the days immediately following the completion of the Championship.

The Treasurer to produce a budgeted forecast for the 2012 champs and circulate to council. Moved that the preliminary financial Reports for the twelve months ending 30 June 2011 be received.

A.Doyle / B.Millard – Carried

**Approval of Payments.** Payments dated from 1 Dec 2010 to Jul 2011 totalling **\$107,839.90** were tabled for approval.

A.Doyle / J.Forrest – Carried

**Policy on Claims for Reimbursement of Expenses.** Discussion on guidelines to ensure legitimate expenses incurred were able to be reimbursed. In particular the use of private motor vehicles to travel to authorised meetings or similar. The Treasurer outlined the following basis as a potential policy.

All claims to be based on and must meet the following criteria; “Actual and Reasonable Expenses Incurred”. For determining reimbursement of the use of a private motor vehicle the following formulae; Reimburse the cost of fuel to the value of 10 litres per 100kms travelled.

A.Doyle / C.Kershaw - Carried

Discussion pursued on the possibility of appointing an Expenses Officer responsible for tracking recording the value of expenses in the form of donations, time and other contributions not charged to the Association. It was agreed that it would be difficult to determine the value that may be added to the Association and that such time would be better spend on other things.

## **Item 9 – Committee Chair, Reps and Working Group Reports**

All delegates and subcommittee end of period reports that were received were to tabled for adoption. The chairman asked that all reports be circulated to clubs via email as an attachment to the completed minutes. All reports being circulated to council members for consideration prior to the meeting. The following reports were tabled, not in any particular order:

### **Report - Convenor of the Grading Committee**

Taken as read.

B.Millard / R.Fincham - Carried

### **Report - Convenor of Selectors & Director of Elite Coaching**

Report tabled by D.Crow and read to the meeting.

Moved that this report be received.

D.Crow / C.Kershaw – Carried

### **Matter Arising -**

That the trial system for the coming Scotland Games be similar to the India one, with only necessary changes to venues being considered and implemented

D.Crow / C.Kershaw - Carried

That Trial Criteria be developed and approved and a call be made for Commonwealth Games Trialists within the next 60 days.

D.Crow / L.Meredith - Carried

That a New Zealand Team be sent to the next Palman Match in USA in 2015

D.Crow / Di Collings - Carried

That a call be made for expression of interest for the USA Palma NZ Team Management prior to the end of November 2011.

D.Crow / R.Fincham - Carried

### **Report - Convenor of the Technical Committee**

Report to be printed and circulated for consideration tomorrow.

### **Report - Convenor of Honours Committee**

Main report from Tony Loughnan circulated pre meeting with Diane Collings to speak to the report. Diane addressed the meeting re suggested new honours criteria for Target Rifle class which was discussed. Moved that the report be received and recommendations adopted.

Di Collings / R.Fincham – Carried.

B.Millard asked what criteria is applied to 300m scores? Has Council already adopted such a formula? R.Fincham, has consideration being given to a criteria for honour scores for F and F-TR Classes, should additional criteria also be developed for these classes? Diane and honours committee to work on developing rules and criteria for the remaining classes of competition. B.Millard brought to the attention of Council that 300m won't change as this criteria has already been agreed by council as, 593 or better.

### **Matters Arising -**

That the 1995 entry for G R Ballinger has omitted the fact that he was 3rd in the Commonwealth Shooting Championship.

That the Honours Page history Title be amended to from now forward to reflect that these results pertain to Target Rifle.

That Diane and Tony get back to Council with recommendations to adopt honours criteria for F and F-TR classes.

Di Collings / C.Kershaw - Carried

### **Report - Director of National Coaching**

Moved that the Director of National Coaching Report be received.

B.Millard / M.Dodson - Carried

C.Kershaw commended that no one, that he was aware of, has approached J.Dunn during the year re matters of coaching. D.Crow outlined to the meeting that J.Dunn attempted to get funding from council to develop a coaching programme in previous years. No funding was made available at which J.Dunn put together a team of coaches to operate in each of the regions. This ad hoc coaching structure had no direction, no stated goals, no funding and no monitoring. Council had still to put in place a plan for national coaching. C.Kershaw commented that club and at regional events, people struggle with developing wind reading skills due the lack of available reference material. D.Crow commended that clubs need to be guided by council policy and that the responsibility lies with council. Progress has been made to date with progress on tools such as a website and new member info packs at club level. Unfortunately J.Dunn is standing down at the end of his current term. C.Kershaw suggested Ross Mason as someone to approach as a possible replacement. Moved a letter of thanks be forwarded to Jim Dunn for his perseverance B.Millard / C.Kershaw – Carried

### **Report - Chief Range Certifier**

Moved that the Chief Range Certification Officers' Report be received.

C.Kershaw / R.Fincham - Carried

A quick summary by the chairman with progress to date regarding member Range Certification Programme. Protocols and the ten recommendations have already been accepted by council. The purchase of professional indemnity insurance cover for the range inspecting officers is still to occur subject to a combined purchase via the Shooting Federation or Pistol NZ.

A brief discussion on actions by Council in the event a member range does not comply and is unable to be made to comply with regard certification. The chairman thought that it may be best to wait for any such inspection reports to first come before council. In this event council would be guided by any recommendations of the inspecting officer.

### **Report - Schools Postal Match Coordinator**

Moved that this report be received.

M.Dodson / B.Millard – Carried

M.Dodson provided a verbal report that a short article was due to be published with the next Bullseye. M.Dodson raised the issue of the NZ Cadet Belt Postal Teams (T-14) cut-off date of 1 Aug. If concerns exist with this date then comment back to M.Dodson as soon as possible please.

### **Report - Membership Committee Chair**

Most of the Councillors had not read the membership committee report. J.Forrest spoke to this report with an overview of progress to date. J.Forrest raised concern re the lack and quality of feed-back from councillors with the specific data that he had requested for each via email.

Di Collings raised the point that new members were tuning up the club days and still most clubs have no real plan in place on how to deal with them.

L.Meredith raised the point that other sporting clubs wanted to interact with Tepuke RC ie one off shoots and that this posed an opportunity to each rifle club. D.Crow explained that the member pamphlet left on public counters continued to be taken by interested persons. The awareness at clubs of the need to formally adopt membership plans and to address the needs of new and potential members has increased. D.Crow asked if there was a need to reprint additional pamphlets? If so what points of improvements are required? R.Vine offered to fill in as north island rep re membership programme to assist. J.Forrest stated if clubs do nothing else that a Club meeter and greeter is the most important person on the range. It was suggested that inter club assistance with open days and other initiatives would help with the lack of resources. Developing relationships with local papers and media. D.Crow, the selectors and coaches to put in place a pathway for new and junior shooters to work toward a world championship.

**Changes to the Member Pamphlet.** Additional images of Mike and John with the words “Gold medal winning sport”. Print re-run of 5000 pamphlets – suggested that the new NRA logo in colour on the front and grey scale or possibly colour on the rear. Regional Councillors to attend club AGMs to promote membership initiatives.

**Club Wallet Cards.** R.Vine is still waiting for addresses and contact details from majority of clubs, 10 clubs ready to go now. R.Vine to arrange the gathering of necessary club contact info from clubs who have indicated they are able to supply, then to arrange printing of promotional wallet cards. Clubs who have not contributed contact information to be picked up in the subsequent reprint.

**New Member Booklet.** This project is currently with R.Vine, NRA office has no New Shooter booklets on hand with a reprint required. It was suggested that the ideal new shooter booklet would be an introductory booklet and would provide the new member with his or her very first

shooting notebook. Such a booklet to include half doz initial plots, an outline organisation of the NRA, a link to the various shooting calendars, the seven basis firearm safety rules – some basis shooting rules – important web addresses – An introduction to the various classes and grades – Club costs and shooting fees – Standard site setting adjustments – you legal obligations with regards to storage, transport and use of firearms – A page for club key individual contact information – to include a tear out page with user contact details.

Moved that J.Forrest and R.Fincham work together to produce a proof for circulation to council as a pdf for comment and approval. Qty ten hard copies and a pdf of the approved final to be distributed to all clubs – deadline end of Aug 2011.

J.Forrest and R.Fincham - Carried

**WRA Use of Seddon Range on Sundays.** R.Fincham briefed Council on proposal for WRA (Petone RC) to use Seddon for club shooting on a limited number of Sundays throughout the season. The reason being to alter the existing WRA programme to make the focus on new member initiatives more achievable. D.Crow provided a brief to council on the possible impact to the Wgtn Aero Modellers club and their use of Seddon. It was understood that the the Wgtn Aero Modellers club currently has a licence with NZDF to access and use the fixed wing landing strip on the piece of the Reserve between Seddon Range and the Prison. R.Vine explained that the Wgtn Aero Modellers Club has sought approval from the NRA, in addition to the area of the fixed wing landing strip, to also utilise the body of Seddon Range to the rear of the 600yd firing point, for Gliders and the area in front of the 600yd firing point, for rotor wing flying.

#### **Report - Seddon Range Director**

Moved that the Seddon Range Directors report be received by the meeting  
B.Millard / L.Meredith – Carried

#### **Report – Delegate 300m Section**

The 300metre Section report from Lindsay Arthur was circulated and read prior to the meeting. Limited discussion on the use of Seddon for 300metre competition. D.Crow suggested that the Seddon Range “A Block” could well be developed as a dedicated 300metre Block. It was decided that the Secretary would write to the 300m Section and make this suggestion. Should the 300metre Section wish to develop A block into a dedicated 300m range, that they make a formal proposal to council. Moved that this report be received.  
B.Millard / R.Fincham – Carried

#### **Report - Delegate F & FTR Section**

No report received. An F & FTR delegate currently not appointed.

#### **Report - COLFO Delegate**

Moved that this report be received.  
A.Doyle / R.Vine - Carried

#### **Report – NZ Shooting Federation (NZSF) Delegate**

D.Crow raised two points – NZSF nomination process which NRA council needs to agree with – NZSF AGM Officer nominations required to be received by NZSF no later than 28 July – Bevan Mehrtens who is currently Deputy President of NZSF as well as the NRA delegate – Completed nomination forms were to be with NZSF members by end of May – Nominations to be received at NZSF 28 July – It is also proposed that NZSF affiliation fees remain the same for 2011/12.

Moved that NRA council is comfortable with NZSF Officer Nominations being received late and also accepted by NZSF after the due late – That Bevan Mehrstens be re-nominated as Deputy President NZSF and remain as NRA Delegate to NZSF. It was suggested that Andre also attends the NZSF AGM with Bevan, meeting scheduled to be held in Wgtn  
B.Millard / R.Fincham – Carried

Moved that the NZSF report be received  
B.Millard / R.Fincham – Carried

Moved that a remit be submitted to NZSF for consideration; that a NZ Shooting Federation Hall of Fame be established.  
B.Millard / R.Fincham – Carried

#### **Report - NZ Sports Hall of Fame Delegate**

Moved that this report be received  
B.Millard / C.Kershaw – Carried

#### **Report - ICFRA WCC Committee Delegate**

That the report from Bevan Mehrstens be received.  
C.Kershaw / Di.Collings – Carried

It was agreed that Bevan Mehrstens would attend the Brisbane ICFRA Council/General Assembly Meeting scheduled for Friday 7 Oct 2011. Bevan Mehrstens to be aware that NRANZ has nominated Mr Bernard DeBeer of Sth Africa to the position of ICFRA President. Moved that the nomination of Mr Bernard DeBeer of 17 April 2011, be confirmed.  
M.Dodson / L.Meredith - Carried

As the ICFRA Councillor for New Zealand Bevan Mehrstens will also need to be aware that two nominations have been received for the position of Secretary General of ICFRA – Nominees Karen Robertson and Phil Harrison – Bevan would need to be instructed on which candidate to support. D.Crow moved that Bevan takes guidance from Tony Loughnan (as the meeting chair) as to which candidate to support.  
D.Crow / L.Meredith - Carried

ICFRA Under25 TR proposal of two targets per Team. “All teams to shoot on two targets per event”. NRANZ do not support this proposal.  
L.Meredith / Di Collings - Carried

#### **Report – Veterans Section**

That the report from Noel Bennett be received.  
B.Millard / R.Fincham - Carried

#### **Summary of Consideration Points for and from the various Reports:**

**Selection Criteria.** That NRANZ Commonwealth Games Selection Criteria and process utilised for India be endorsed.

**Next Palma.** That NRANZ commences planning to attend the next Palma in USA 2015 and that expressions of interest for the appointment of Team Captain be called for.

**ICFRA Meetings.** That the appointed ICFRA Councillor (Bevan Mehrstens) and other delegates make preparations to attend scheduled ICFRA meetings 6<sup>th</sup> and 7<sup>th</sup> Oct 2011 in Brisbane. That the ICFRA Councillor prepares to speak to the NRANZ Bid to host the 2019 Palma and World Long Range Championship event. New Zealand last hosted this event in 1995.

*Note: The New Zealand bid to host the 2019 Palma and WLRC being forwarded to the Chairman of the ICFRA World Championship Committee for discussion. This committee then making its recommendations to the ICFRA Council/General Assembly meeting as to which bid to accept.*

**Formal Bid for NRANZ to host the 2019 World Long Range Championship.** Moved that the formal NRANZ bid of 16 July 2011, to host the 2019 WLRC's, be confirmed.  
B.Millard / Di Collings – Carried

**Affiliation Update on Numbers 2010/11 Season.** D.Crow provided a verbal analysis on affiliation numbers. Season 2001/02 had the Association at a total of 301. 2010/11 sees an increase of 57 affiliates to a total of 358. Last season the Association received a total of 340 affiliations. The trend is not great, but it is steady and it is in the right direction.

### **Debrief Jan 11 Championships**

A number of concerns were noted for attention during planning for the 2012 championships:

**Trailer Mounted Finals Chalk Board.** The operation of the trailer mounted finals chalk board is an issue, mainly re the lack of a volunteer.

**Event Co-ordination.** An underlying contributor to a host of issues appears to be the lack of a prominent Events Manager who is able to provide a management overview. Possible names were discussed to fill this role. General event co-ord, a need to fine tune re daily briefings for following day tasks. Will need to focus on this as a means of solving a number of concerns. M.Dodson to approach possible event Manager for Marlborough.

**Reduction in the numbers qualifying for the TR Final.** Numbers of volunteers available to mark the additional eight targets, provision of scorers and check scorers for the two final details of 25, operation of the large finals board. It was generally agreed that any proposal to reduce numbers in the TR final from 50 would need to involve consultation with the membership.

**Employment of Markers.** It may be possible for the NRA office to relieve Alan Whiteman of the responsibility of providing markers. This would need to be discussed with Alan.

**Prize Giving Venue.** The venue or location of the third and final prize giving remains an issue. Secretary to approach Lt Col Weston Trentham CO for a possible alternate venue – Heretauga Pistol Building, Provincial, Davis field Pavilion, Golf Club. Investigate three or four sites and report back. Possibility of a Marquee for the week?

**Concerns re Scoring and check Scoring in Final.** Concerns were raised re Queen's finalists scoring in the first detail, CRO to monitor.

**Testing of Ammunition and Triggers.** Council agrees that ammo and triggers would be tested during future championships.

### **Ballinger / Bray Scholarship Trust Criteria**

A discussion document drafted by B.Millard was tabled for discussion. The intent of the donor was emphasised as being aimed at C Graders and Tyro's. C.Kershaw raised a concern that shooters of classes other than TR should not qualify for this scholarship? It was generally agreed that the donors would respect a Council decision on criteria of eligibility. Nomination of recipients received no later than 1 Dec for approval. Preference be given to 1<sup>st</sup> time attendees but not exclusive. Nominations from clubs to be approved at club committee. Proposed to have Bullseye include a nomination form to fill out and hand into clubs Secretaries. B.Millard agreed to redraft his initial criteria and submit to the officer for circulation and comment.

### **Confirm Annual Championship Dates:**

Dates were confirmed for the National Championships for years 2012 / 13 and 14 as follows:

2012 - BALLINGER BELT NATIONAL CHAMPIONSHIP 2012  
SEDDON RANGE, TRENTHAM, NEW ZEALAND  
300m Championship Friday 6 and Saturday 7 January 2012  
NRANZ National Championship commences Monday 9 January 2012  
Championship Final Saturday 14 January 2012

2013 - BALLINGER BELT NATIONAL CHAMPIONSHIP 2013  
SEDDON RANGE, TRENTHAM, NEW ZEALAND  
300m Championship Friday 4 and Saturday 5 January 2013  
NRANZ National Championship commences Monday 7 January 2013  
Championship Final Saturday 12 January 2013

2014 - BALLINGER BELT NATIONAL CHAMPIONSHIP 2014  
SEDDON RANGE, TRENTHAM, NEW ZEALAND  
300m Championship Friday 10 and Saturday 11 January 2014  
NRANZ National Championship commences Monday 13 January 2014  
Championship Final Saturday 18 January 2014

### **National Level Junior Development Programme**

Three training activities were proposed for the 2011/12 shooting season by the Junior Development Program Manager, M.Dodson,. A south island activity utilising the Canterbury championships in late Nov 2011, a Wellington based activity to be advised with an additional North island activity.

It was moved that the Association continues with a Junior Development Programme for the 2011/2012 season. That funding of \$5000 be set aside from NRA reserves, that in addition to the \$5000 NRA reserves any SPARC funding, that may be retrospectively claimed via the Shooting Federation, be added and made available for Junior Development. The past two seasons seeing \$4000 of SPARC funding being made available each year.

D.Crow / M.Dodson - Carried

### **Malvern RC Grant Application**

D.Crow addressed the Malvern application and made reference to the minutes of 17/18 July 2010 item 6.1 re the establishment of the Juniors fund by Council and the general intent of Council as to how this fund would be disbursed. D.Crow made reference to a similar situation by which the Shooting Federation having purchased equipment was forced to dispose of that same equipment. D.Crow outlined his understanding that the intent of 2010 Council decision was to assist individual to attend designated training activities and to provide funding support for

programme infrastructure as opposed to disbursing this fund for the purchase of individual or club equipment.

C.Kershaw spoke to the Malvern RC application and summarised the clubs reason for the application. The application being to promote new shooter development though the purchase of bags and a rest (Bipod) and that any club could apply to council for funds for advancement of club juniors. A general concern was voiced for the potential of individuals / clubs to on-sell funded equipment with revenues not being returned to the original donor. Should development funds be made available to purchase equipment as opposed to consumable items such as training ammunition? Discussion on the merits of making ammunition available at cost with conditions of use. That expenditure of funding must be reported and accounted for at the completion of a programme of development. Discussion on agreed development criteria as to what would actually qualifies for funding, ie the purchase of equipment or assistance in the development of skills? Discussion of retrospectively funding based on the level of achievement, ie pre-programme stated goals and a method of determining the level of achievement at the programme completion. Most present were comfortable with the provision of training ammunition for a Junior development event. Council generally agreed with funding decisions based on the assessment of merits of each application, case by case.

Moved that council approves the Malvern RC application for the ammunition component of the application and that Malvern RC considers reapplication to Council for consideration of retrospective funding at the completion of it's development programme with a measure of the level of achievement against the club stated goals and outcomes. That funding be allocated from the approved Membership Fund.

J.Forrest / M.Millard - Carried

Action point for the Treasurer – Member pamphlets and website expenditure also allocated from the Membership Fund - Check that coding of these expenditures are tagged to “Membership”.

#### **Item 10 – Shooting Rule Remits**

Possible adoption of ICFRA Rules and Regulations for F-Class Rifle Shooting.

A general discussion by Council on the three shooting rule remits on the table and the close relationship each remit bears. In an effort to help clarify the intent of each of the three submitter a number of specific rules were read and discussed, those particular F-Class rules that it was felt may cause the greatest concern and impact on NZ shooting should these rules be adopted.

Diane Collings provided an insight to the reasons for the adoption by Australia of the super V system of scoring. The possibility of New Zealand adopting the same scoring values across all classes was also discussed.

If was generally agreed by Council for a number of reasons, that the ICFRA Rules and Regulations for F-Class Rifle Shooting would need to be adopted without modification. If indeed these rules were adopted as written, what would be the immediate impact to NZ shooters? It was generally agreed that a one season dispensation would need to be considered enabling NZ F-TR Shooters to modify shooting equipment so as to comply at the start of the 2012/13 shooting season. It appeared that the only dispensation required would be an F-TR Rifle weight and rest dispensation of one year.

It was emphasised that regardless of what outcomes may or may not be adopted by Council, Clubs and Regions retain the option to adopt variations to the national rules which may be more suited to club and regional events.

It was proposed by the Chairman that the most logical approach was to consider the NRA Remit in the first instance.

**NRA Remit #1** – Notice dated 29 Mar 2011. Notice of intention of Council to consider the adoption, in full and as written, of the ICFRA Rules and Regulations for F-Class Rifle Shooting – 2009 Edition; Approved by ICFRA Council 1 May 2010.  
M.Dodson / L.Meredith

**Amendment 1** – As it was proposed to adopt the ICFRA Rules and Regulations for F-Class Rifle Shooting (which includes the scoring system as per Annex B to these rules). An amendment be moved to insure a standard system of scoring, with ring dimensions and score values consistent across the across the three classes of shooing currently within NRANZ, all inner bulls scoring 5.1.

L.Meredith / R.Fincham - Carried

**Amendment 2** – Moved that the use of a sound moderator be permitted.  
L.Meredith / Di Collings – Carried

With the adoption of the above two amendments, remit #1 was put to the meeting and carried. In order to clarify the issue re the introduction of the ICFRA F-TR rifle weight and bipod rule it was agreed that the introduction and enforcement of these particular rules be delayed until the start of season 2012/13.

M.Dodson / L.Meredith - Carried

It was agreed that with the adoption of the NRA Remit the proposed changes in the remits from both the Whangarei and Malvern Rifle Clubs had been addressed.

## **DAY TWO**

### **Item 11 – Website – NRANZ.COM**

R.Vine provide a presentation to Council via his laptop of work todate on developing the new NRA.com Website

Discussions on work still to complete a forum page under membership. An overview to changes and improvements still needed. Estimated go live date of 15 Aug 2011, subject to website designer progress.

It was also mentioned that the championship programme software would be designed to be compatible with regard the format of results.

Two progress payments to the Web Designer have been made to date a total of \$3600. Security of personal contact information and privacy related issues were mentioned. A possible Range Conducting Officer Training package as a distance learning module could also be set up. Yearly club secretaries may be permitted to update club member listings etc. (proposal) concerns re secretary access to restricted information. Issues also with the migration of archive data from existing site the new NRA site were discussed.

### **Item 12 – Membership**

This item was dealt with during the day one session.

### **Item 13 – Range Officer Training**

Update by D.Crow re a conversation with our new Chief Range Inspecting officer, Tony Loughnan. Council has a need to ensure that in line with a regime of range inspection and certification that a programme of Range Conducting Officer training and re-qualification or five yearly refresher training is in place. As discussed in previous item a proposed distance learning module, or similar, is intended to be put in place which will be web based. R.Morgan has agreed to assist with the development of such a module. With Tony Loughnan who has been operating independently in the background re development of Range Inspection and Certification Criteria, Council now has to produce an RCO training program which is compatible. Tony has suggested a five year time-frame for RCO refresher training.

### **Item 14 – Range Licence Update**

Update on progress to date re Seddon Range Licence with NZDF, moved to go into committee M.Dodson / L.Meredity - Carried  
Moved to come out of committee.  
C.Kershaw / R.Finham – Carried

Moved that Council approve an initial expenditure of \$10,000 plus gst to enable Chen Palma to commence work on the Range Licence.  
J.Forrest / L.Meredith – Carried

Haddon Donald had confirmed to D.Crow that he was happy to make a contribution to NRA if required.

Andre - Write to Jerry and thank him on his appointment of GG

D.Crow outlined his views to Council that as a result of the research on the history of the Range Reserve he had conducted over the last twelve months that the Reserve and Seddon Range was particularly important the Association as whole. The Trentham Range Reserve represented a significant part of the history of the Association. That he understood that not all would understand how important the reserve is to the Association and that he could understand how some members may resent the effort expended on the Reserve.

That the WRA understood and acknowledged their obligation to the remainder of the Association as caretakers of the Reserve.

Discussions on user costs per shooter day on Seddon compared to that of member ranges around the country. WRA took seriously its commitment to providing ongoing volunteers to maintain Seddon Range in an operational state. It is very possible that the process and costs associated with obtaining the current range licence may prove to be a vehicle that provides a pathway to a new model for funding annual operating and management of the Seddon Range complex.

### **Item 15 – Computer Software Upgrade Update**

D.Crow provided an update to council re progress to date on development and design of replacement championship software. That the current program NRA heavily relies on to run and

organise our national champs dates from 1994, (referred to as our old Blue Screen software). This software being DOS based and was designed around business processes of its day. Its software engineering was mostly hardwired resulting in a package that although very robust and advanced in design now poses a significant risk to the successful running of our championship. The blue screen is now mostly unsupported apart from the knowledge and efforts of one or two individuals. The blue screen has served the Association well and we are very thankful for the efforts and abilities of its original designer, Tony Halberg.

The Secretariat was put in touch with a Napier based software designer who as it turns out had input into the development of the original blue screen program some years ago. Both the President and Treasurer travelled to Napier for an initial meeting to discuss possible design and scope of replacement software.

It was proposed that a new program would include a membership database module as well as an ability of a future user to create a champion event file easily configured to support a specific championship at a; club, regional or national level event. With shooting results that are compatible for publishing and placing into archives on the NRA Web site.

The new program would be compatible for use with a PC and be operating system dependant. The finished product would be owned by the NRANZ and would be furnished with the final code. NRANZ has also secured the right to onsell copies of the program with the purchaser having the option to secure product support from the designer.

Moved that expenditure for the development, design and writing of replacement software to incorporate a member database capability and a championship management program to the value of \$3600 plus gst.

R.Fincham / C.Kershaw - Carried.

#### **Item 16 – NZ Service Rifle Affiliation**

D.Crow provide a verbal update re possibility of the Wellington Service Rifle Association applying to affiliate or integrate with the WRA. The aim of the Wgtn Service Rifle being to adopt rifles and shooting matches compatible with NRA rules and with Range Standing Orders.

Seddon Range is currently not able to host traditional service rifle matches so considerable work would be needed to develop a Seddon Range compatible match. The Convenor of the Technical Committee being asked to look at Seddon Range Standing Orders and to make recommendations for possible amendment. A report by Din Collings was received by Council with limited copies distributed for overnight reading. D.Crow commented that he needed to discuss this report with the author. Moved that Dins report be received.

D.Crow / R.Fincham - Carried

Considerable effort and progress has yet to be made and a number of issues to be resolved prior to any modified service rifle matches being conducted on Seddon. Range compatibility issues as well as issues of member affiliation remain to be solved

Options for moving this matter forward were discussed. It was suggested that the Wgtn Councillor explores affiliation options between WSR and WRA. That the same Councillor approaches the WRA Executive with a view to formulating a road map for possible Service Rifle involvement within WRA. The Wgtn Councillor to advise Council of progress.

### **Item 17 – Donated Trophy – Copland Cup**

The copland Cup was made available to the NRA via Sport Otago who received the cup from the son of the last (1917) winner, Brent Walton. The original 1906 donor of the cup being an otago family known to support rifle shooting in the region. The cup originally donated to the GORE RIFLES.

Sport Otago made this cup available to the NRANZ for possible use in a suitable event. The cup may need a degree of refurbishment prior to its use. It was decided to make the cup available for Council viewing at the next meeting.

### **Item 18 – Confirm Fixtures List 2011/12 Season**

Bruce Millard to coord final fixtures list production – Diane Collings would like to have a draft fixtures list to work to for the confirmation of club level programmes. Followed an across table delegate discussion on regional dates. Diane Collings suggested the national fixtures list be publish as a draft with confirmation from all delegates no later than the first week of September. Further discussion and agreement resolved all potential dates that clashed.

B.Millard to produce the final draft and forward to NRA Web Master for publication.

### **Item 19 – Election of Officers and Representatives**

**Chairman.** D.Crow explained to Council that he now realises he is not in a position to act as an effective chairman in that he resides out of the Wellington area. The ideal person to fill this role needs to have a Wellington focus, needs to be able to work within a small team with an understanding of NRA operational matters but with a focus on strategic direction. That the title of “Chairman” is somewhat out of date. Due to the lack of a suitable nominee it was decided to leave this position vacant until further notice.

D.Crow stated that he was not comfortable with leaving the position of chairman unfilled.

During discussions L.Meredith suggested it may well be time to review the NRA Constitution with a view to adopting changes in approximately 18 months from now. An e-copy of the constitution to be forwarded to Larry by the Secretary.

Moved that the position of Chairman be left vacant for the time being due to the lack of a nominee.

R.Fincham / Di Collings – Carried

**Deputy Chairperson.** Moved that R.Vine be re-appointed as Deputy Chairperson

D.Crow / B.Millard – Carried

**Membership Committee.** Moved that J.Forrest assisted by R.Vine be appointed.

D.Crow / R.Fincham - Carried

**Director of Coaching.** Moved that Diane Collings be appointed.

C.Kershaw / M.Dodson - Carried

**Selection Committee.** Moved that the existing committee be re appointed; D.Crow, M.Dodson and J.Apperley with M.Dodson as convenor.

B.Millard / J.Forrest – Carried

**Honours Committee.** Moved that Diane Collings and Tony Loughnan as convenor be appointed  
B.Millard / R.Fincham - Carried

**Life Member Representative.** Moved that Bruce Millard be appointed.  
R.Vine / J.Forrest – Carried

**High Performance Coach.** Moved that D.Crow remain as High Performance Coach.  
B.Millard / J.Forrest – Carried

**Under25 Coach.** Moved that M.Dodson remains as the Under25 Coach.  
D.Crow / C.Kershaw – Carried

**NZSF Representative.** Moved that Bevan Mehrrens remain as the Shooting Federation Representative  
C.Kershaw / Di Collings – Carried

**NZSF Legislative Representative.** This position left vacant. Bevan Mehrrens to confirm if this committee still operates within the Shooting Federation organisation.

**Range Director.** Moved that Alan Whiteman remain as Range Director.  
M.Dodson / B.Millard – Carried

**Championship Manager.** Moved that B.Millard be appointed to the position of Championship Manager.  
R.Fincham / Di Collings – Carried

**ICFRA Councillor.** Moved that Bevan Mehrrens be appointed.  
C.Kershaw / R.Vine – Carried

**ICFRA TR Representative.** Moved that Tony Loughnan be appointed.  
R.Vine / B.Millard – Carried

**ICFRA Commonwealth Committee Representative.** Moved that Bevan Mehrrens be appointed.  
D.Crow / R.Vine – Carried

**ICFRA Veterans Representative.** Moved that Noel Bennett be appointed  
B.Millard / Di Collings – Carried

**ICFRA WCC Representative.** Moved that Diane Collings be appointed.  
R.Fincham / B.Millard – Carried

**ICFRA F Class Representative.** Moved that Larry Meredith be appointed.  
C.Kershaw / B.Millard – Carried

**NRANZ Technical Committee.** It was agreed to refresh this committee as council was looking to diversify skill sets within this committee. Di Collings has also expressed his desire to stand down from this committee but would stand again if requested by council. It was agreed to write to the existing members of the committee and formally acknowledge their commitment and long

service. That a call for expressions of interest in serving on the NRA Technical committee be notified to a number of individual members including the recent past members.

Moved that Din Collings be appointed to the NRANZ Technical Committee, that a call for expressions of interest in serving on the NRA Technical committee be notified to a number of individual members to include recent past committee members  
M.Dodson / J.Forrest – Carried

**COLFO Representative.** Moved that A.Doyle be appointed  
L.Meredith / R.Vine - Carried

**NRANZ Grading Committee.** Moved that Steve Bower and QST Nobby Miller be appointed  
B.Millard / R.Fincham - Carried

**NRANZ Publicity Officer.** Moved that Kevin Win be appointed subject to availability.  
M.Dodson / Di Collings – Carried

**Schools Postal Match Coordinator.** Moved that M.Dodson be appointed  
J.Forrest / L.Meredith - Carried

**NZ Sports Hall of Fame.** Moved that B.Millard be appointed.  
R.Fincham / C.Kershaw - Carried

#### **Item 20 - Management Plan**

D.Crow proposed that the Treasurer prepares a draft operating budget in support of a management plan. That this budget be circulated to Council for comment.

#### **Item 21 - Affiliation Fees 2011/2012 Season**

Discussion on affiliation fees needing to cover, among other things, the cost of member range inspection and certification. Based on \$100 per range inspected = \$7 per individual member.

Moved that the Full Affiliation fee for the 2011/2012 season be set at \$120 inc - that a Student and First Year Affiliation fee be 50% of the Full Affiliation fee, \$60 inc - and that an Associate Affiliation fee be 50% of Student and First Year Affiliation fee, \$30 inc.  
M.Dodson / L.Meredith – Carried

#### **Item 22 – Any Other Business**

**Police Assn Games.** R.Vine provided council with an update on the proposed Police Assn Games to be hosted within the Hutt Valley March 2012. Full bore to consist of a three days mid week event conducted on Seddon.

**Zero Range.** C.Kershaw emphasized the pressing need for a full bore zero range facility on the Trentham Rifle Range Reserve. Should the NZ bid to host the 2019 WLRC and Palma Match a zero range would be absolutely essential.

**Item 23 - Closure**

There being no further business the Chairman offered his sincere thanks to Council and to the members of the Petone Rifle Club for the use of their very warm Club Rooms, to Alverie Doyle for preparing meals and afternoon teas.

The meeting was declared closed at 4.30pm.

Certified a true and accurate record of this meeting.

D.E.Crow  
Chairman

Date