



NATIONAL RIFLE ASSOCIATION OF NEW ZEALAND Inc.

Seddon Rifle Range, cnr Messines Ave and Alexander Road
Trentham, Upper Hutt, New Zealand
PO Box 47036 Trentham 5143
email: secretary@nrnz.com www.nrnz.com
Phone +64 4 528 4843

Minutes of an NRANZ Council Meeting – held in the Trentham Rifle Club Rooms on 27/28 June 2015

Opening

The meeting was declared open at 9.15am.

The President took the opportunity to formally welcome and present Helen Morgan with a councillor badge.

Item 1 – Roll Call and Apologies

The following Officers and Councillors were present:

President & Northern Delegate	B Millard
Deputy President	M Dodson
Chairman	R Mason
Deputy Chairman	A Whiteman
Secretary	H Morgan
Treasurer	C Snowden (Apology Saturday, present Sunday)
Central Delegate	R Gordon (Apology)
Wellington Delegate	C Goldsmith
Southern Delegate	C Kershaw
Councillor by postal vote – 2014-15	L Meredith (Not present)
Councillor by postal vote – 2014-15	O Whiteman (Apology)
Councillor by postal vote – 2015-16	D Collings
Councillor by postal vote – 2015-16	J Ball (Apology)

Item 2 – Apologies

Apologies were recorded for C Snowden (for Saturday), R Gordon, O Whiteman & J Ball
M Dodson / D Collings – Carried

Item 3 – Plaque

Mr Millard handed the secretary a plaque of thanks from the 2015 Australian F Class Rifle Team to be displayed in the NRA Headquarters.

Item 4 – Minutes of the Previous Meeting

The minutes of the previous meeting taken as read and recorded as a true and accurate record.

M Dodson / C Kershaw – Carried

Item 5 – Matters Arising

Purchase of Electronic Earmuffs. R Mason informed the meeting that 23 pairs of electronic earmuffs had been purchased using a Community Trusts grant.

Item 6 – Confirm Email Decisions

COLFO Representative - It was confirmed that our COLFO representative would be N Mckee.

U21 Teams for WLRC – As the number of teams initially entered has dropped from 6 to 2 a proposal was made to either

- Waive the rule determining number of allowable teams
- Allow mixed teams from regions

NZ voted against both of these. A discussion will be had at the WCC meeting on the future size / composition of U21, U25 and Veteran teams.

Presentation of DSM to Alan Hatcher – due to Mr Hatcher’s health the presentation was made in Cheltenham by R Gordon in March.

Mitchell Maxberry Termination – It was resolved that:

1. The Council’s decision of 21 November 2012 to terminate Mr Maxberry’s membership is revoked effective immediately
2. The Council will not recommence disciplinary action against Mr Maxberry in relation to the conduct giving rise to the termination decision.

M Dodson / B Millard – Carried

Item 7 – Correspondence

Overseas Teams were discussed. Bruce has seen Notice on NRAA website for Teams to South Africa in 2017, has New Zealand received an invite? This has not been discussed in previous Council Meetings.

With NZ hosting 2019 WLRC and Palma do we need to look for overseas NZ Team opportunities to compete in, Australia is obvious opportunity, Bisley will be holding 150th competition in 2019, any other opportunities. Helen to contact South African Rifle Association about 2017 invite.

Moved that inward be received and outward approved.

B Millard / R Mason – Carried

Item 8 – NRANZ Veterans Medal

Veterans Medal application was received from

P Summers – Cheltenham Rifle Club

Approved; B Millard / A Whiteman – Carried

Item 9 – ICFRA Report

B Mehrtens report was tabled. NZ has seconded a motion to be put at the General Assembly that only one team per county can compete for the U25 and U21 at the WLRC.

It was moved that NZ support the ICFRA motion to restrict the number of U25 and U21 teams to 1 team per age group per country.

M Dodson / Di Collings – Carried

It was moved that we support the course of fire for the U25 and U21 individual world championships be changed to the same as the Veterans.

Di Collings / M Dodson – Carried

The meeting thanked M Dodson and B Mehrtens, in advance, for the time they will spend in meetings, on our behalf, while at Camp Perry, USA.

Item 10 – Club Remits

Two remits were submitted by the Trentham Rifle Club proposing a change to teams match conditions for the NZ F Class Postal Match (T15F)

Remit 1 proposing the NZ F Class Postal Teams Match consist of 4 shooting members, teams can be any combination of FTR or F Open members, 10 counting shots at 300, 500 and 600 yards and the match to be shot and official score card lodged with NRA office by the 1st August each season.

A Whiteman / C Kershaw – Carried

Remit 2 proposing a change to the match conditions for NZ TR Postal Teams Match (T15) to reduce the number of shooters in the team from 6 to 4.

After much discussion on this remit it was moved to amend remit 2 so that the number of shooters in the team be reduced from 6 to 5.

M Dodson / A Whiteman – Carried

Item 11 – Associate Membership

There was general discussion on what an Associate Membership was and whether this membership type needed changing. It was decided to leave it as it is.

The focus moved to whether clubs asked new members to complete an application form to join. While some club do it would seem the majority don't. It was thought there should be an application available on the website for clubs to use.

Chris Kershaw gave the meeting an update on the Christchurch Rifle Club. Any present members of the Christchurch club – that wish to be affiliated to NRA – will need to do so through another member club.

Item 12 – Adoption of Annual Reports

NZSF Report

Bevan advised that he was taking a break from the shooting federation and had approached Rob Morgan to be his replacement. He also asked that Rob be nominated as Deputy President of the NZSF.

Di Collings / A Whiteman – Carried

The NZSF were going to provide a letter of support for a letter written on behalf of the NRANZ by Geoff Smith and John McLaren about the omission of Fullbore Rifle Shooting at the 2022 Commonwealth Games.

A letter of thanks to be sent to Bevan acknowledging his efforts on behalf of the NRA.

Honours Report

Presented and accepted

Di Collings / B Millard – Carried

Membership Report – no report

Life Membership Report – A verbal report was given. There are no current applications however a couple of names were suggested but application needs to come through clubs.
B Millard / A Whiteman – Carried

Range Report

Presented and accepted

A Whiteman / C Kershaw – Carried

Veterans Report – no report

Ladies Report

Diane Crow's report on the NZ Ladies Team trip to Brisbane was tabled. While the team didn't bring home the Collinson Shield they had many highlights with Helen Freiman and Grace Reeves top scoring on the day.

During the Presidents and the Queens matches the team shot well individually, with Helen taking out top Lady Shooter and Grace winning the B Grade Grand Aggregate.

Diane made some suggestions in her report about having a code of conduct for all members outlining responsibilities of the positions they hold within the team. She would also like to see a contract signed by each person and training for team management.

While council agreed there should be a code of conduct and contract they felt the selectors did select management for the skills they bought to each team.

Report accepted

A Whiteman / B Millard – Carried

Convenor of Selectors Report

Malcolm Dodson read his report where he outlined the teams selected over the season. A NZ FTR, NZ F Open, NZ Ladies, North Island and South Island Team.

Diane Collings felt the F Class teams had been let down as most were first time team members that hadn't shot in teams before. There was no direction given and team members didn't know the obligations to the team and to each other.

As far as the secretariat were aware no invitation had been received for an F Class team to Canada in 2017.

Report accepted
M Dodson / C Kershaw – Carried

Trans Tasman F Class 2015 Captains Report

Presented and accepted
C Kershaw / Di Collings – Carried

Potential Upcoming International Events

The meeting was advised that there are 2 International Team competitions coming up.

1. ICFRA 2017 Canada
2. Trans-Tasman 2016 in Australia

It was moved that Expressions of Interest would be called for 1 Manager and 2 Captains (1 FTR and 1 F Open). The Manager and Captains would have some input into the selection of the team members.

M Dodson / Di Collings – Carried

A thank you letter to be sent to Joey.

W.C.C. (World Championship Committee) Report

Di Collings presented her report. One issue this year is the size and composition of U21, U25 & Veteran teams. This will be discussed at the meeting being held in Camp Perry in August this year. The other is the Management of ICFRA matches. The WCC is being asked to adopt as policy recommendations from ICFRA re attendance by SG and/or technical advisors to all WCC events.

As Di would not be present at the meeting in Camp Perry the meeting selected Malcolm Dodson to represent NZ.

Di Collings / B Millard – Carried

Chairmans Report

Ross Mason read his report. The main points are

- Maxberry judicial review
- Targets – tests on target legs. The Wednesday gang to rebuild
- Secretary – employment of Helen Morgan
- Treasurer – welcome to Coby Snowden
- Accounting software – move towards a cloud based accounting programme
- RSO Course – working with Rob Morgan to design a generic RSO course
- 2019 LRWSC funding – working with Neil Maitland, through stage 1 of the Major Events funding.
- Seddon Range Development – working with Defence Engineering with the development of the range.
- Michael Reeve – Michael is working on funding applications and writing business plans
- Flood – NRANZ shed got flooded in May. Working with the insurance assessor to replace damaged goods at the value of between \$11,000 - \$21,000.
- Earmuffs – Received funding of \$5000 through Community Trust to acquire 23 sets of electronic earmuffs
- Funding – received \$1500 from HV Community Trust for target legs.
- Markers – instructions and training documents rewritten
- Secretariat Meeting – an open meeting was held and the outcome was a list of recommendations of where the split between Council and the Secretariat might be.

Report accepted

R Mason / C Kershaw – Carried

Chris Kershaw thanked Ross for his efforts this year. He commented that the amount of work he has done is outstanding.

Publicity Report

Brian Carter has offered to pay for an advertisement in an overseas magazine to advertise the National Championship.

Bruce had an article about fullbore shooting in the May/June publication of NZ Gun & Hunting magazine.

Item 13 – WLRC 2019

Neil Maitland gave the meeting a pre-view of the promotional video that would be shown in Camp Perry to advertise the WLRC 2019. While the content was considered top class it was felt there were too many FTR and FO class shooters in it. Malcolm thought more TR shooters should be included as we are promoting world class TR championship. Neil didn't realise the difference and was going to change the footage to include TR shooters.

Neil Maitland and Michael Reeves have been working on a Major Events Funding Application for \$220k. This is done in stages and you need to pass each stage to move forward. Our application has passed Stage 1 and Stage 2 is due to be submitted in September 2015.

Neil showed the meeting the 'NZ Invitational Pack' that have been done to hand out to possible competitors coming to 2019 WLRC. These included an A5 invitation to NZ, an A5

Tourism brochure, a picture collage and business cards, for the 2015 team to give away, with their contact details.

A Management and Organisational Structure was included to show how Neil sees the project moving forward. There would be 3 sub committees, Operational Manager, Administration and Capital Works Project Controller. Neil felt working in smaller more focused groups would achieve more.

A funding application had been successful for target legs and rebuild from Mana-Hutt Valley for \$1500.

Neil is also working with web developer Rio Bravo Consulting to have a dedicated site, linked to the main NRANZ site, with all the information required for 2019 WLRC.

Mr Maitland's report was moved
Di Collings / B Millard – Carried

Item 14 – Website

Mr Mason gave the meeting a run down on the new website. The new website is ready to go live after some training from the webmaster Vince Cabrera. There didn't appear to be a 'buy and sell' page or a gallery for photos, these questions would be put to Vince.

The meeting was concerned about members buying and selling firearms this way and Helen was to approach the Police Firearms Coordinator to make sure no laws were being broken.

Item 15 – Component Prices

The meeting was advised that some members were importing H.B.C. projectiles at a far cheaper price than the NRA's stock. The Secretariat is to look into this and while it is a way for the Association to make money it should also be attractive for members to purchase from NRA.

It is still a concern that the ordering and delivery of components has so many stages where human error can occur. There are still mistakes being made and components going missing and having to be written off at the end of the financial year. Ross is hoping with the new 'in the cloud' accounting programme club secretaries will be able to generate an invoice which will double as their order form – this system will need working through with Coby.

It was talked about stocking bullets for FO and FTR shooters. The meeting felt there would be too many variations and options for NRA to hold stock. F Class shooters to be consulted over calibres and bullets that could be stocked, need to be high volume and supported to go ahead.

Item 16 – Fixtures List

A few changes were made and the new list was moved
B Millard / Di Collings – Carried

Item 17 – Grading List

Chris Kershaw explained to the meeting how the Australian system, designed by Bob Pedersen, works. There were members who attended championship meetings but had no grade. The meeting discussed whether to go to a percentage system or carry on with the system being used now. It was felt that it would be better, and less time consuming for the grading committee, to stay status quo.

This system would not work for FO and FTR classes so a percentage system (ranking) would be used.

Grading would be done twice a year.

It was moved that this year we keep the same method but reduce the minimum number of shooters at a meeting to 15 with 4 of those must be A grade
C Kershaw / Di Colling – Carried

The meeting closed at 5:35pm for the night.
The meeting was reopened at 9:10am Sunday 28 June.

The President welcomed and presented Coby Snowden with a Councillor's badge.

Item 18 – Financial Report

The Treasure presented a balance sheet and draft operating budget for the period of 12 months ending 30 June 2015. Discussions on both reports. The balance sheet shows a loss for the year of \$49,148. This is partly due to Professional Services being paid for the Maxberry court case. Coby is wanting to move to a cloud based financial package but not until after the financial year has closed and is audited.

It was moved that the financial report be accepted
C Snowden / B Millard – Carried

Payments for Approval

It was moved the list of payments covering the period from 1 January 2015 to 27 June 2015 be approved
C Snowden / B Millard – Carried

Alan Whiteman thanked Coby for doing such a good job in a short period of time.

The meeting felt it would be better to go with MYOB in the cloud as that is the programme we are already using and the changeover shouldn't be so time consuming. The final decision would be left up to Coby.

Item 19 – Subscriptions

2019 Levy

As part of every major funding application is the question – what is this organisation contributing towards this funding application? In order for the NRA to receive funding we need to be seen to be self-funding. The Council had the backing from the AGM, where all club Presidents were present, to make the decision on how this would be done.

Bruce Millard commented that if the 2019 Championship made a profit it could be shared 50/50 between the NRA and the clubs to help with club range development and maintenance.

Ross Mason reminded the meeting that Seddon Range was an asset for New Zealand shooting. He wondered what the percentage of any profit that should go back to clubs.

Diane Collings believed that the levy should be kept separate from subscriptions. If we are not seen to be self-funding we will not get the major funding grant. The levy should be for 3 seasons 2016-17, 2017-18 and 2018-19.

There was general discussion whether the levy would include Associate and Junior members. It was felt that Associate members would understand and want to support the association and the juniors would have the most to gain in the long term.

A motion was moved – Levy the members \$30 per head for the next 3 years to help us obtain funding.

M Dodson / Di Collings – Carried

Affiliation Fees

It was moved that affiliation fees stay the same as last season – Full \$150, Associate \$35, Student \$75 and 1st Year \$75.

A Whiteman / C Snowden – Carried

The meeting was reminded that if a member joins in the second half of the season their membership is for 18 months. This was changed several years ago.

Championship Levy

It was moved that these levies stay the same as last season - \$5 per shooter per day.

Di Collings / B Millard – Carried

Item 20 – Mitchell Maxberry Judicial Review

Ross Mason advised the meeting on the up-coming court case. The High Court case is set for the 23 July. The cost to the Association is looking to be between \$12 - \$41k. Ross has been through the Insurance Policy to see if there is a way of claiming back expenses but it is not looking likely, Brian Carter agrees it is unlikely.

Ross will post Mr Maxberry's membership status on the website.

The meeting resolved that Ross would advise Mr Maxberry's lawyer that NRANZ would be seeking costs at the end of the proceedings.

Item 21 – Range Certification

John Snowden has been down to Invercargill and inspected the range but it's not certified. Akarana and Franklin ranges have also been inspected and are fine, however Clevedon range needs some work – the reports need to be written up. There are some concerns about the Whangarei range, however they are only minor.

Ross spoke to Chris Lawrence re the Ashburton range. Mr Lawrence is too busy with other projects at the moment to be able to help. Ashburton have big issues with walking and cycle tracks. John Snowden has done some drawings on baffles for the range. They have support from Ashburton District Council to get the range sorted.

Andre Doyle has shown an interest in being involved in range certification.

Item 22 – 2016 National Championship

The Council have received and read the proposal from Silver Mountain Targets to supply electronic target (ET) marking services for the 2016 National Championship. There was much discussion on whether this was a major change with the Constitution and whether it needed to go through the remit process. It was thought that targets could be built that could be used either as electronic targets or manual targets.

Malcolm advised that provision needs to be made so that shooters not registering a shot, mostly from 1000 yards, could be moved to a manually marked target. Alan said this would not be a problem as manual targets could be set up at either end.

The process to be followed when a shot missed was discussed. Proposed that the Range Officer would be called, the clock stopped and the RO would view 40/20. There would need to be a very clear set of rules.

Chris questioned how the ET's would be used in team matches.

Diane spoke against the ET's saying they were not proven enough and there were too many problems.

Ross spoke for the ET's outlining that we would not require marker labour, administration details would be far better and it's the way of the future.

It was moved that the NRANZ runs the 2016 National Championship as per Silver Mountain Targets proposal

A Whiteman / C Snowden – Lost

Ross is to write to Silver Mountain Targets thanking them for the proposal and outlining the Council's reasons for declining the offer and suggesting they approach the WRA and the Ladies.

The Council felt it might be a matter better dealt with by the remit process as it was controversial.

Item 23 – Fundraising

Karyn Flanagan outlined what she and Amy Hatcher had been working on with the Photobook, digital archives, apparel, WW1 Exhibition, team uniforms and designing a logo for a ladies scarf.

Karyn has ideas for more items that can be sold leading up to and including 2019 WLRC. She is happy to run a raffle during the National Championship. It was moved that a Barnard Action be supplied as first prize for a raffle.

R Mason / Di Collings – Carried

A letter of thanks is to be sent to Karyn and Amy for their work in raising \$12,295.

Item 24 – Oceania

Ross advised the meeting that there are no Oceania events for New Zealand

Item 25 – Constitution Review

Malcolm spoke of the structure of the organisation and that the constitution needs a review.

Ross thought this should be brought up at the AGM.

This was thought to be an on-going item.

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Item 26 – Election of Officers

Championship Planning Committee – WRA Executive & NRA Secretariat

B Millard / C Kershaw – Carried

Championship Match Committee – **(President)**, (South Island Delegate) Mr R Gordon (North Island)

B Millard / D Collings – Carried

National Selectors – **Mr M Dodson**, Mrs D Collings, Mr DE Crow

A Whiteman / C Kershaw – Carried

Technical Advisory Committee – Mr M Collings (Mr Collings to call for assistant as required)

B Millard / C Kershaw – Carried

High Performance Coach – Vacant

Director of National Coaching - Mr M Dodson

B Millard / A Whiteman – Carried

Life Membership Representative – Mr B Millard
A Whiteman / C Goldsmith – Carried

Honours Committee – **Mrs D Collings**, Mr O Whiteman
C Kershaw / C Goldsmith – Carried

Range Certifying Officers – Mr M Collings, Mr J Snowden, **Mr R Mason**
C Kershaw / A Whiteman – Carried

Schools Postal Match Co-ordinator – Mr M Dodson
C Kershaw / A Whiteman – Carried

Under 25 Development Coach – Mr M Dodson
C Kershaw / A Whiteman – Carried

Chief Range Officer – Mr R Morgan
B Millard / A Whiteman – Carried

Seddon Range Director – Mr A Whiteman
B Millard / C Kershaw – Carried

Council Liaison Officer – Mr O Whiteman
B Millard / D Collings – Carried

Championship Manager – Mr A Whiteman
C Goldsmith / C Kershaw – Carried

NRA Publicity Officer – Mrs K Flanagan
A Whiteman / C Kershaw – Carried

NZ F Class – Mr S Meldrum
M Dodson / B Millard – Carried

COLFO – Mrs N Mckee
B Millard / A Whiteman – Carried

NZ Shooting Federation – Mr R Morgan
B Millard / A Whiteman – Carried

ICFRA Councillor – Mr B Mehrtens
B Millard / A Whiteman – Carried

Target Rifle Committee – Mr M Dodson
B Millard / A Whiteman – Carried

Commonwealth Games Committee – Mr B Mehrtens
B Millard / A Whiteman – Carried

World Champs Committee (WCC) – M Dodson

B Millard / A Whiteman – Carried

Veterans Committee – Mr J McLaren

B Millard / M Dodson – Carried

FO/FTR Committee – Mr S Meldrum

M Dodson / B Millard – Carried

Grading Committee – Mr S Bower, **Mr C Kershaw**

M Dodson / B Millard – Carried

Membership Committee – **Mr J Ball**, Mr C Goldsmith

D Collings / C Snowden – Carried

Chairman – Mr R Mason

B Millard / D Collings – Carried

Deputy Chairman – Mr A Whiteman

B Millard / D Collings – Carried

Item 27 – Barnard Precision Regional Championship

B Millard and C Kershaw to convene a committee to discuss this championship. 3 Barnard Precision Actions were given to NRA in December 2014, Bruce is to talk to Steve and Matt Bartlett about this and further sponsorship. There was talk about turning the Actions into cash for season Aggregate, this has been sorted this year with the sale of 1 Action.

Item 28 – Vote for new Secretary General of ICRFA

The meeting read the CV's from Karen Robertson and Charles Brooks. As both candidates were strong the meeting decided to leave the final decision to Mr Mehrtens.

Item 29 – 3 Year Plan

Mr Millard presented the meeting with a 3 Year Plan outlining 10 points

1. Seek funding for secretary's salary
2. Seek funding for new NRA HQ
3. Coordinate 2019 WLRC and works to make this event happen
4. Secretary job description
5. Strategy for membership growth
6. Communication to membership
7. Provide budgets
8. Coordinate trophy & history to date to members
9. E Target rules and incorporating into NZ shooting
10. Coordinate National Champ and work to continually improve

Additions to this list need to be submitted to Council. A monthly report is due on the 1st day of each month.

Item 30 – Badges, trophies, medals

There was general discussion about making the distribution of badges, trophies and medals equal over TR, FTR and FO during the National championship. As FO and FTR are growing in numbers and TR numbers are falling it was felt that more of an effort needs to be made to even up the trophies presented. Di Collings and Malcolm Dodson have identified some trophies that are suitable for reallocation.

It was moved that the badges for the Ballinger Final be reduced to 20.
M Dodson / D Collings – Accepted

Item 31 – Closure

A note of thanks was recorded for the use of the Trentham club rooms and to the secretary for the catering provided for the meeting.

The meeting was declared closed at 1530 hours

“Minutes confirmed as True and Accurate”.

President and Meeting Chair

Date: