



NATIONAL RIFLE ASSOCIATION OF NEW ZEALAND INC.

Seddon Rifle Range, cnr Messines Ave and Alexander Road
Trentham, Upper Hutt, New Zealand
PO Box 47-036, Trentham 5143
Email: secretary@nranz.org.nz www.nranz.org.nz
Phone +64 4 528 4843

Minutes of the NRANZ Council Meeting held at Trentham Rifle Club rooms on Saturday 8th & Sunday 9th June 2024.

1. The President, Brian Carter, opened the meeting at 10.07 am.

2. Attendees:

The following Officers and Councillors were present:

President	Brian Carter
Deputy President	Malcolm Dodson
Temporary Chairman	Ross Mason
Deputy Chairman	André Doyle
Treasurer	Coby Snowden
Secretary	Helen Morgan
Northern Area Delegate	Paul Neal
Wellington Delegate	Daryl May
South Island Delegate	Chris Kershaw
Councillor by postal vote – 2023-24	Diane Collings
Councillor by postal vote – 2023-24	Amy Hatcher
Councillor by postal vote – 2024-25	Graham Piper
Councillor by postal vote – 2024-25	Jono Phillipps
Minute taker	Rob Morgan

3. Apologies:

That apologies by Larry Meredith be accepted was moved by Malcolm Dodson and seconded by Coby Snowden, carried.

4. Minutes of the previous meeting:

That the minutes of the previous meeting be taken as read and confirmed as a true and correct record was moved by Malcolm and seconded by Chris Kershaw, carried

5. Matters arising from the previous minutes:

Matters arising from the previous minutes were noted as the intention to call for nominations for the next Palma Team captain. Advised that this had been done and would be discussed later in the agenda.

6. Treasurer's report:

The Treasurer presented her report and spoke to various portions of it, she stated that championship and affiliation fees should be reviewed and this was set down as a separate item later in the agenda. Coby Snowden moved that her report be accepted which was seconded by Daryl May, carried.

- 6.1. The upcoming vacancy in the Treasurer's position was discussed and it was suggested that Johan DuToit should be approached to see if he could be interested as a person with the requisite skills.
- 6.2. Action Point: The President undertook to speak to Johan.
- 6.3. Action Point: It was agreed that a letter should be sent to Nelson Pine thanking them for their donation of timber to be used for target legs. Thank you should also appear in the Red Book.

7. Reports

- 7.1. Honours – no report
- 7.2. Life Membership – no report
- 7.3. Distinguished Service Medal – nomination of Chris Burgess for services to Kaituna Blenheim Club.
Moved Malcolm Dodson, seconded Diane Collings – carried.
- 7.4. Selectors, convenor Diane Collings moved her report be accepted, seconded by Malcolm Dodson – carried.
Discussion was had on the suggestion that an F Class selector should be added to the panel. There having been no nomination made the question was considered largely superfluous and could be considered again if an F class member was nominated sometime in the future. In the meantime, it was considered the interests of F Class Teams was largely covered by the fact that Team Captains were included in selection discussions for any team.
- 7.5. ICFRA Rep. Malcolm Dodson presented his report as the TR committee representative.
Moved that it be accepted, Malcolm Dodson, seconded by Coby Snowden – carried.
- 7.6. ICFRA F-Class Rep – There was no report from the F Class representative given that the committee had not met since the last meeting.
- 7.7. Seddon Range. The Seddon Range director, Alan Whiteman's report was received.
Moved that it be accepted by Diane Collings, seconded by Amy Hatcher – carried.
- 7.8. CRO. Rob Morgan presented his report.
Moved that it be accepted Rob Morgan, seconded by Jono Phillipps – carried.
- 7.9. NZSF. Helen Freiman's report was received.
Moved it be accepted by Jono Phillipps, seconded by Diane Collings – carried.
- 7.10. COLFO. Malcolm Dodson presented his COLFO report.

Moved it be accepted Malcolm Dodson, seconded by Chris Kershaw – carried.

7.11. Coaching Coordinator’s report. Jono Phillipps presented his report.
Moved it be accepted, Jono Phillipps, seconded by Malcolm Dodson – carried.

7.12. Chairman’s report. Ross Mason presented his report as the temporary Chairman.
Moved it be accepted, Ross Mason, seconded by Jono Phillipps – carried.

8. Election of Officers –

- 8.1. Championship Planning Committee – that the WRA Executive & NRA Secretariat be appointed was moved by Amy Hatcher, seconded by Jono Phillipps, carried.
- 8.2. Championship Match Committee – that the **(President, Brian Carter)**, (South Island Delegate, Chris Kershaw), (North Island Delegate, Larry Meredith) be appointed was moved by Malcolm Dodson, seconded by Diane Collings, carried.
- 8.3. National Selectors – that **Mrs D Collings**, Mr M Dodson, Mr Chris Kershaw with Mrs Collings as convenor be appointed was moved by Jono Phillipps, seconded by Amy Hatcher, carried.
- 8.4. Technical Advisory Committee – that Mr M Collings (Mr Collings to call for assistance as required) be appointed was moved by Andre Doyle, seconded by Chris Kershaw, carried.
- 8.5. High Performance Coach – that Mr J Phillipps be appointed was moved by Malcolm Dodson, seconded by Diane Collings, carried.
- 8.6. Director of National Coaching – the Mr J Phillipps with help from Mr M Dodson be appointed was moved by Diane Collings, seconded by Chris Kershaw, carried.
- 8.7. Life Membership Representative – that Mr B Millard be appointed was moved by Malcolm Dodson, seconded by Diane Collings, carried.
- 8.8. Honours Committee – that **Mrs D Collings** and Mr O Whiteman be appointed was moved by Chris Kershaw, seconded by Coby Snowden, carried.
- 8.9. Range Advisory Committee – that **John Snowden** and Ross Mason be appointed was moved by Malcolm Dodson, seconded by Amy Hatcher, carried.
- 8.10. School Postal Match Co-ordinator – that Mr J Phillipps be appointed was moved by Paul Neal, seconded by Chris Kershaw, carried.
- 8.11. Under 25 Development Coach – that Mr J Phillipps be appointed was moved by Daryl May, seconded by Malcolm Dodson, carried.
- 8.12. Chief Range Officer – that Mr R Morgan be appointed was moved by Chris Kershaw, seconded by Diane Collings, carried.
- 8.13. Seddon Range Director – that Mr A Whiteman be appointed was moved by Malcolm Dodson, seconded by Diane Collings, carried.
- 8.14. NRA Publicity Officer – that Jason Henry be appointed subject to his agreement was moved by Coby Snowden, seconded by Daryl May, carried.
- 8.15. COLFO – that Mr M Dodson be appointed was moved by Diane Collings, seconded by Jono Phillipps, carried.
- 8.16. NZ Shooting Federation – that Ms H Freiman & Mr M Dodson be appointed as independent councillors and Mr Rob Morgan be nominated as President was moved by Jono Phillipps, seconded by Diane Collings, carried.
- 8.17. ICFRA Councillor – that Mr M Dodson be appointed was moved by Coby Snowden, seconded by Chris Kershaw, carried.
- 8.18. ICFRA F Class Rep – that Mr F Duckett be appointed was moved by Amy Hatcher, seconded by Paul Neal, carried.

- 8.19. ICFRA Target Rifle Committee – that Mr M Dodson be appointed was moved by Chris Kershaw, seconded by Andre Doyle, carried.
- 8.20. ICFRA Commonwealth Games Committee – that Mr C Kershaw be appointed was moved by Jono Phillipps, seconded by Diane Collings, carried.
- 8.21. ICFRA World Champs Committee (WCC) – that Mr M Dodson be appointed was moved by Andre Doyle, seconded by Paul Neal, carried.
- 8.22. ICFRA Veterans Committee – that Mr J McLaren be appointed was moved by Amy Hatcher, seconded by Andre Doyle, carried.
- 8.23. Grading Committee – that **Mr C Kershaw**, Mr BJ Martin, Mrs C Snowden be appointed with Mr Kershaw acting as convenor was moved by Daryl May, seconded By Malcolm Dodson, carried.
- 8.24. Membership Committee – that the **President** and all the NRANZ Councillors be appointed was moved by Brian Carter, seconded by Ross Mason, carried.
- 8.25. Chairman – that Mr R Mason be appointed as Temporary Chairman was moved by Daryl May, seconded by Jono Phillipps, carried.
- 8.26. Deputy Chairman – that Mr A Doyle be appointed was moved by Chris Kershaw, seconded by Diane Collings, carried.
- 8.27. Health & Safety Committee – that the NRANZ Council with **Mr A Doyle** the convenor be appointed was moved by Malcolm Dodson, seconded by Chris Kershaw, carried.

9. Palma Team Captain's report

The 2024 Palma Team Captain's report was received, and Malcolm Dodson moved it be accepted, seconded by Brian Carter, carried.

10. U25 Team Captain's report

The 2024 Under 25 Team Captain's report was received from Sam Kershaw, and it was moved it be accepted on behalf of the captain by Brian Carter, seconded by Malcolm Dodson, carried.

11. 2028 NZ Palma Team Captain nomination

Nomination for 2028 NZ Palma Team Captain. There was only one nomination received, that of Mr Chris Kershaw.

There was discussion about communications that had been received by council from the Patron, Mr Geoff Smith, and from Mr John McLaren about the advisability of sending a team to the next match in Bisley given its cost and our perceived lack of competitor depth.

While there are less what might be considered international class competitors to choose from it was felt that there needed to be an opportunity for those currently shooting who might aspire to that level to have the opportunity to do so. With no Commonwealth Games any more opportunities are somewhat reduced. On that basis the feeling was that we should continue to plan to send a team.

That Mr Chris Kershaw be appointed as captain of the 2028 Palma Team to Bisley was moved by Diane Collings, seconded by Amy Hatcher, carried.

Lunch 12.15 to 1.15pm.

12. Fixtures List

The Regional Programme for 2024/25 was discussed and TePuke confirmed its championship would be held on 2 & 3 November. Hamilton Whatawhata confirmed theirs should stay as 9 & 10 November with the F Class meeting being on 22 & 23 March 2025.

13. Membership weekend

Format and Agenda of the membership workshop (Brian Carter & sub-committee)
Brian, Ross, Coby and Jono are the organising committee for this event. Gwyn Thurlow from NZ Deerstalkers and Craig MacFarlane from Sport NZ have agreed to attend and should be invited for the Saturday. In order to arrange accommodation and catering it was agreed there needed to be a cut-off date for nominations and this should be the end of June.

Action Point: Organising committee to contact club presidents to emphasise close off date.

14. NZSF Integrity Project

Rob Morgan presented on the NZSF Integrity Project which is a Sport NZ initiative and encourages the use of formal risk assessments to identify priority risks primarily in integrity which includes safeguarding and regulatory compliance. Rob has carried out a risk assessment for NRANZ with the assistance of the Chairman and the Secretary and identified several policies available through Sport NZ that were available to mitigate some risks that were identified. Those policies would be circulated to councillors with a view to having them considered for adoption at a future meeting.

15. Fouling shots

Paul Neal raised an issue he had observed with competitors using fouling shots as extra sighters and making wind corrections at the 2024 national championships. Discussion followed on the need to allow fouling shots given the lack of access to a zero range and the need to keep any shots fired on Seddon range within the "cone of fire". It was resolved that fouling shots should be limited to no more than 2, should be fired within 30 seconds and there should be no adjustment of sights. These guidelines should be inserted into the red book.

16. Illness at Championships

An issue raised by Larry Meredith, in his absence, was how to deal with illness during championships and what action could be taken. This issue stemmed from the perception that a competitor at this year's event had contracted Covid but refused to test and continued to compete. As a result a number of other people were infected and at least one vulnerable member was very badly affected and hospitalised. It was considered that there was little that could be done, even if the circumstances were as described there was no direct link to anyone person and with a number of international competitors present there were other possibilities as to a source of infection and as with every other social situation we needed to rely on personal integrity.

17. Selection Policy

The development of a Selection Policy was discussed, Chris and Ross had been assigned the task but had not got very far with it as yet. Diane asked to be involved in the development of the policy and circulated a draft that Daryl Crow had started some time ago.

18. Trans-Tasman events

The future of Trans-Tasman teams matches was discussed and it would seem that there was not much appetite from Australia to come to NZ given perceived issues with getting visitor permits. However, we should attempt to organise Trans-Tasman competition in the middle years between Palma matches. If veterans and Under 25 matches could be scheduled for a different day than the Open team this would assist NZ in being able to participate. A letter should go to NRAA explaining NRANZ's position.

19. Veterans Team invite

An invitation from NRAA to invite a Veterans Team to an international match at Belmont in Queensland in October 2026 was discussed and agreed that it should be accepted.

Action Point: Deputy President Malcolm Dodson was going to be in Belmont in August this year and would discuss this with NRAA officials at that time.

20. 2024 Sika Show

Discussion around the desirability of attending the 2024 Sika Show at the Field days event centre was discussed. It was moved by Paul Neal that NRANZ should pay for a booth at the 2024 SIKa show, seconded by Daryl May, carried.

Discussion resolved that a plan was required to identify what was wanted to be achieved. It would be ideal if the NRANZ booth could be near the COLFO and Deerstarkers booth and that a commitment from individuals to man the stand was required. Suggestions were that the booth include maps that show the location of ranges, a Shotmarker electronic target, a photo of the Balinger belt, contact club details. It was suggested that Bruce Millard be asked to organise the event.

Action Point: contact Bruce Millard and ask him to organise the event

21. NRANZ Constitution

Daryl May presented on the concepts he and the other members of NRANZ Constitution working group, Brian Carter and Larry Meredith were considering and wanted feedback on. A new format was being developed for the association that was looking to move us from an elite target shooting organisation to a more inclusive format. This requires a new description of purpose and the meeting agreed to general acceptance of the new purpose. Membership and proportional voting were discussed as well as classes of membership to encourage broader participation. New options such as non-shooting (supporters), currently 10 percent of membership are associate. Governance was discussed but the working party advised that it needed more work and would be discussed further. It was intended that a draft constitution with options be available for the 2025 AGM for discussion with a view to a final draft being voted on at the 2026 AGM.

Meeting closed for the day at 4.58 pm.

Meeting reopens at 8.35 am Sunday.

Brian Carter advised that he was aware of an issue from the minutes of the previous meeting that needed to be addressed. This was the need to identify a new Treasurer for the next AGM. After

discussion it was resolved that Brian would contact Johan DuToit to see if he would be interested in taking on the position. (Footnote: This has been added to Item 6 of these minutes as well).

22. From Secretariat

Matters from the Secretariat that had been deferred till later in the meeting were discussed as follows:

22.1. Issues with 3 Year Aggregates for F-Class – these have to be processed manually and put a lot of pressure on office staff on the Saturday morning before the final, current computer program cannot be upgraded to process this. It was suggested that BJ Martin might be able to assist with an excel template to assist with this.

22.2. Charlie Ledbrook has offered to supply two new trophies for FTR-C for the Kenning and the Nicol Matches. It was resolved that given the issues already raised for these aggregates that Charlie be asked to hold onto this in the meantime because we wanted to upgrade our computer system in order to cope with the added effort.

It was acknowledged that there was a need to review the structure of the national competition. Question – do we need the regional trophies anymore?
Andre was asked to look at how we can change the structure and supply some options.

22.3. The Ballinger Belt has realistically reached the end of its useful life. The original belt is very fragile and all the new strips that have been added are full. Agreed that it was time to retire the original belt and substitute a replica.

22.4. The Friday morning club long range teams' event has the same issue as the Kenning and the Nicol matches in that it is 'points down and centres up' system has to be processed manually. It was agreed that this needed to be addressed and BJ Martin should be approached to see if he can assist with a solution.

22.5. The meeting was advised that the Old Firearms gifted to NRANZ and currently kept in an arms safe could be put back on the wall in the board room. This had been inspected by Police and approved as compliant.

22.6. It was considered that there was some confusion about the terms 'secretariat' and 'executive' which both meant the same thing. It was resolved that the correct term going forward should be the 'executive'.

23. Affiliation fees

Affiliations were discussed and the treasurer advised that while affiliations had not increased for some time the cost of components had continued to rise. The percentage of income raised from this source had increased as a result and income had remained consistent and we needed to consider our 'not for profit' status when reviewing this.

Coby Snowden moved that affiliation fees should remain the same, seconded by Daryl May, carried.

That associate member fees remain the same was moved by Daryl May, seconded by Jono Phillipps, carried.

That under 25 and first year affiliation fees remain the same was moved by Malcolm Dodson, seconded by Daryl May, carried.

That the championship levy fee remains the same was moved by Andre Doyle, seconded by Amy Hatcher, carried.

Full Affiliation - \$150.00

Associate - \$35.00

U25 - \$75.00

First Year - \$75.00

Championship levy - \$6/person/day

24. Visitor from Firearms Safety Authority

Mr Douglas Brett, Senior Partnerships Advisor for the Firearms Safety Authority addressed the meeting.

Mr Brett advised that he worked for a stand-alone business unit whose purpose was to provide for the safe use of firearms.

Several issues were raised by members of council with the main one centering around the difficulty for overseas competitors to get visitor permits to attend NZ championships. Much of the discussion was about difficulties in using "RealMe". Mr Brett advised they were aware of the problem and working on a solution that would permit bypassing RealMe.

25. New Grading System

BJ Martin presented a proposal for a new grading system that he had been working on with Chris Kershaw. The new system uses an algorithm that compares the scores of a competitor against others competing in the same competition. This system will increase the number of events to be entered into the system and increase the number of people on the grading system. It was moved by Jono Phillipps that the new grading system be adopted and calculated twice a year, seconded by Diane Collings, carried.

The matter of being able to use excel templates to manage Kenning and Nicol aggregates considered earlier in the meeting was raised with BJ and he confirmed that this was quite an easy fix. On that basis it was moved by Diane Collings that the trophies offered by Charlie Ledbrook be accepted for competition, seconded by Jono Phillipps, carried.

26. General Business

26.1. Governance for the constitution was discussed further and Daryl May advised that a transition plan was required and it would be difficult to implement. The risk was that there would be overload on a small number of people. The plan needs a lot more work.

26.2. The Clubs and Ranges document which was a preliminary consultation document from The Justice Department wanting submissions was discussed. The feeling of the meeting was that Malcolm's document was an excellent start but needed toning down and it needed a conclusion or a summary. Malcolm agreed to have another go at a second draft.

26.3. Chris Kershaw asked for advice on how we employ a secretary. Was advised that this should be an executive decision led by the Chairman.

26.4. Jono Phillips raised the issue of unsafe firearms and whether we should be testing actions for points of failure. Feeling was that this issue needed to be discussed further but it was not clear what testing could be carried out and whether anything that could be implemented would address risks that hadn't clearly been identified.

26.5. The secretary raised an issue regarding the manufacture of a new action by Iain May and advised that she had consulted the CRO and believed that all actions used in NRANZ competition needed to be approved by the technical committee. She had advised the secretary of the Whangarei Rifle Club accordingly and had rung Mike Collings and advised him. As far as she was aware no Action had yet been submitted for inspection. Some discussion followed on how and what needed to be done in order to approve an Action including discussion on how the Millennium Action had been tested. Ross Mason advised he had searched the rules and found that the requirement to approve firearms was contained in NRANZ rules that had now lapsed and no longer applied. NRANZ had largely adopted ICFRA rules in 2021 and the need to approve firearms had been superseded by the following.

T1.8. It is the personal responsibility of each competitor to ensure that his rifles, ammunition and other equipment comply with the specifications laid out in these rules. He is also responsible for ensuring that his rifles are safe with the ammunition he will use and will not endanger himself or any other person or property. Any organisation conducting a match under these rules may require the competitor to indicate in writing that the ammunition has been tested and found safe in the rifle/s to be used, and/or to indemnify NRANZ and/or ICFRA and the Match organisers against responsibility for any occurrence should his rifle or ammunition (or the combination of the two) fail

T2.1. Rifle: May be built around any manually loaded action designed to safely fire either of the permitted cartridges. In Target Rifle category the only permitted cartridges are the .308 Winchester / 7.62x51 commercial metrification equivalent and .223 Remington / 5.56x45 commercial metrification equivalent. Unless prevented under Match Conditions, the .223 Remington / 5.56x45 is permitted as an alternative to the .308 Winchester / 7.62x51 subject to the provision that a competitor may not change from a rifle of one calibre to the other, at any stage within a match, whether team or individual, single or multi distance or aggregate. The CRO may submit technical issues to the NRANZ Technical Committee for advice and or decision.

The CRO acknowledged his error in the advice given.

26.6. Given an email received from Nicole McKee on reports requested by Police it was resolved not to respond until advised by the Chairman who was seeking advice.

27. Date of next meeting

TBA

28. Meeting close

Meeting closes at 2.30 pm.

Action Points

- ~~1. The President undertook to speak to Johan Du Toit re Treasurers position – Brian, done~~
2. Thank you letter to Nelson Pine re the donation of timber for target legs – secretary
3. Nelson Pine to appear in the Red Book re donation of timber – secretary
- ~~4. Letter of congratulations to Chris Kershaw as 2028 NZ Palma team captain – secretary, done~~
- ~~5. Membership Organising committee to contact club presidents to emphasise close off date of 30 June 2024, done~~
- ~~6. Send out NZSF Integrity Project policies once received – secretary, done~~
7. Add to Red Book - It was resolved that fouling shots should be limited to no more than 2, should be fired within 30 seconds and there should be no adjustment of sights. These guidelines should be inserted into the red book.
8. Selection Policy – Chris, Ross & Diane are working on this.
- ~~9. A letter to NRAA re Trans Tasman events – secretary, done~~
10. Malcolm Dodson is going to be in Belmont in August this year and would discuss a Veterans match in 2026 with NRAA officials – Malcolm, appointment time made
- ~~11. Ask Bruce Millard to coordinate a stand for NRANZ at the Sika Show – secretary, done~~
- ~~12. Write to Charlie Ledbrook re trophies – secretary, done~~
- ~~13. Clubs and Ranges document needs V2 written – Malcolm, done~~